INSPECTION BOOK

Prescribed under rule 123

of the

U. P. Factories Rules, 1950

[Amended, vide Labour (A) Department notification no. 5475(SM)/XXXVI-A—1250 (SM)-57, dated November 6, 1958]

ALLAHABAD

SUPERINTENDENT, PRINTING AND STATIONERY, U. P., INDIA

1971
FORM NO. 1

[RULE 3 (1)]

PARTICULARRS OF ROOMS IN THE FACTORY

<table>
<thead>
<tr>
<th>Name of room in factory</th>
<th>Dimensions in metres</th>
<th>Ventilation</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Length</td>
<td>Breadth</td>
<td>Maximum</td>
</tr>
<tr>
<td>-------------------------</td>
<td>--------</td>
<td>--------</td>
<td>---------</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Signature of the Occupier</td>
<td>Signature of the Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------------</td>
<td>--------------------------</td>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>
FORM No. 4  
(Rule 14)  
NOTICE OF OCCUPATION FOR REGISTRATION AND GRANT OR RENEWAL OF LICENCE WRITTEN NOTICE PRESCRIBED UNDER SECTIONS 6 AND 7(i) OF THE FACTORIES ACT, 1948

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Full name of the factory and its licence number, if already registered.</td>
</tr>
</tbody>
</table>
| 2. | (a) Postal address and situation of the factory including police station, tahsil and district.  
(b) Address to which communication relating to the factory should be sent. |
| 3. | Nature of manufacturing process/processes—  
(a) carried on in the factory during the last twelve months (in the case of factories already in existence);  
(b) to be carried on in the factory during the next twelve months (in case of all factories). |
| 4. | Names and values of the principal products manufactured during the last twelve months. |
| 5. | (a) Maximum number of workers proposed to be employed on any one day during the year.  
(b) Maximum number of workers employed in any one day during the last twelve months.  
(c) Number of workers to be employed in the factory. |
| 6. | (a) Nature and total amount of power (h. p.) installed or proposed to be installed.  
(b) Maximum amount of power (h. p.) proposed to be used.  
**NOTE**—If power is not proposed to be used originally but is introduced later, the fact should be immediately communicated to the Chief Inspector of Factories. |
| 7. | In the case of a factory constructed or extended after the date of the commencement of the rules—  
(i) Reference number and date of approval of the plans for site, whether for old or new building and for construction or extension of factory, by the State Government/Chief Inspector of Factories.  
(ii) Reference number and date of approval of the arrangements, if any, made for the disposal of trade waste and effluents and the name of the authority granting such approval. |
8. Full name, father’s name and residential address of--
   (i) the person who shall be Manager of the factory for the purposes of the Act.
   (ii) the Occupier of the factory--
      (a) the proprietor of the factory if it is a private firm or proprietary concern,
      (b) the Directors of the factory if it is a limited company or firm,
      (c) where Managing Agents have been appointed, the name of Managing Agents and their Directors,
      (d) share-holders in case of a private company where no Managing Agents have been appointed,
      (e) the Chief Administrative Head of the factory if it is owned by Government or a public authority.

9. If the factory is covered by the provisions of section 93 of the Factories Act (Act LXIII of 1948), full name, father’s name and address of the owner of the premises or buildings in which the factory is situated.

10. Date on which the Manager assumed charge.

11. Date on which the Occupier occupied the premises or will occupy the premises.

12. Amount of fee Rs. (Rs.______ paid in __________)

   Treasury on ______________ vide chalan no.______ enclosed).

| Full signature of Occupier |                                      |
| Full signature of Manager  |                                      |
| Full signature of Owner, if any |                                  |

Date———20

NOTES—(1) This form should be completed in ink in block letters or typed.

(2) If any of the persons named against item 8 is minor, the fact should be clearly stated.

(3) In the case of a factory where a Managing Agent or Agents have been appointed as occupiers under the Companies Act, 1956 (Act I of 1956), information required in item 8 should be supplied in respect of that person or persons.
### FORM No. 6
*(Rules 22 and 81)*

<table>
<thead>
<tr>
<th>Names and designations of persons, buildings or parts of buildings and departments exempted</th>
<th>Section or rule from which exemption is given</th>
<th>Extent of, and conditions of exemptions</th>
<th>Date and number of Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>
## FORM NO. 8
(Rule 48)
LIME-WASHING ETC.

<table>
<thead>
<tr>
<th>Part of Factory, e.g. name of room</th>
<th>Parts, lime-washed, painted or varnished, e.g. walls, ceilings, woodwork, etc.</th>
<th>Treatment (whether lime-washed, painted or varnished)</th>
<th>Date on which lime-washing, painting or varnishing was carried out according to the English calendar</th>
<th>Signature of Occupier or Manager</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4 5 6</td>
<td>7</td>
<td>8</td>
</tr>
</tbody>
</table>
FORM No. 9
[Rule 56 (3)]
FORM CONTAINING PRESCRIBED PARTICULARS FOR REPORT OF EXAMINATION
OF PRESSURE VESSELS

1. Name of factory

2. Address of---
   (a) Factory,
   (b) Head Office of Occupier.
   NOTE—Address (b) is only required in the case of a pressure vessel used in a temporary location, e.g., building operation, work of engineering construction.

3. Description and distinguishing number or mark of pressure vessels and type.

4. Date of construction (if ascertainable). The history should be briefly given and the examiner should state whether he has seen the previous report.

5. Nature of process in which it is used:

6. Is the vessel in the open, or otherwise exposed to weather or to damp?

7. Date of last hydraulic test (if any) and pressure applied.

8. Pressure vessel--
   (a) What parts (if any) were inaccessible?
   (b) What examination and test were made?
   (c) Condition of pressure vessel. External State any defects materially affecting the safe working pressure or safe working of the vessel. Internal

9. Fittings--
   Are the required fittings and appliances provided in accordance with the Act?
   Are all fittings and appliances properly maintained and in good condition?

10. Repairs (if any) required, and period within which they should be executed and any other condition which the person making the examination thinks it necessary to specify for securing safe working.

11. Safe working pressure, calculated from the thickness and other data ascertained by the present examination, due allowance being made for conditions of working if unusual or exceptionally severe.

12. Where repairs affecting the safe working pressure are required, state the safe working pressure:
   (a) Before the expiration of the period specified in (8).
   (b) After the expiration of such period if the required repairs have not been completed.
   (c) After the completion of the required repairs.
13. Other observations.

I certify that on __________________________ the pressure vessel described above was thoroughly cleaned and (so far as its construction permits) made accessible for thorough examination and for such tests as were necessary for thorough examination and that on the said date. I, thoroughly examined this pressure vessel, including its fittings and that the above is a true report of my examination.

If employed by a Company or Association give name and address __________________________

Signature____________________

Qualifications____________________

Address____________________

Date____________________ 20—